Student appeals process for travel to countries with Department of State (DoS) Level 3 and Centers for Disease Control (CDC) Level 3 or Level 4 Travel Health Notice.

UNG generally prohibits UNG students/faculty/staff to travel to countries with a Level 3 or Level 4 State Department Travel Advisory and CDC Travel Health Notice in place.

Students wishing to request an appeal to UNG's travel policy for a Level 3 Country need to email the Center for Global Engagement (CGE). The CGE will provide guidance on the appeals process including the deadline. The appeal will include the following information:

Student Appeal:

- Program information: program itinerary dates, location, description of program and overseas partner, housing arrangements, and support.
- Justification of why participation in this program is necessary. Include information regarding the academic impact of your participation, and the relevance of the program location.
- Describe how you plan to manage the risks associated with traveling to the particular location as detailed in the Department of State travel advisory and the CDC travel health notice. Describe specific strategies/support in place to mitigate risks.

Supporting Documents:

- Include a copy of the partner risk management plans.
- Include a copy of the most recent DoS and CDC travel advisories with your signature at the bottom certifying you have read and understand the information.
- Information about the insurance policy included in the program fee (CIEE, ISA, and ISEP programs only). If insurance is not included, students will be required to carry USG approved insurance. Enrollment will be managed by the Center for Global Engagement.
- Copies of agreements and waivers, available in the study abroad application portal:
  - Agreement and Release of liability
  - Waiver for Travel Outside the Program
  - Registration with Student Travel Enrollment Program – STEP

Submission of an appeal does not guarantee travel approval. The CGE will forward the appeal to the UNG Education Abroad Travel Committee for review and will communicate the committee's decision to students via email.

If appeal is granted, the student will be notified via email and will be asked to sign the Waiver for travel to Level 3 countries.

If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please email the Center for Global Engagement or call 706-867-2858.