



University of North Georgia

Annual Security Report & Annual Fire Safety Report

2019

(Contains information for the Blue Ridge, Cumming, Cumming City Hall, Dahlonega, Gainesville, and Oconee Campuses for years 2016, 2017, and 2018.)

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Message from the Director of Public Safety

Dear UNG Community,

The University of North Georgia (UNG) is committed to providing a safe and secure environment for our students, faculty, staff and visitors. One way we can achieve a safe and secure environment is through transparency. As such, University Police has prepared the Annual Security and Fire Safety Report.

This report will provide you with information on safety and security at each of the UNG campuses: Blue Ridge, Cumming, Dahlonega, Gainesville, and Oconee. Inside you will find information on the Department of Public Safety, our policies and procedures for reporting crime, crime prevention programs, victim assistance services, fire safety, and other material to assist you. This report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act) and the Higher Education Opportunity Act (HEOA). You can obtain a copy of the report by contacting University of North Georgia Department of Public Safety or by accessing the following website at: <https://go.ung.edu/clery>.

UNG takes campus safety very seriously and is committed to our efforts to maintain a safe, secure environment for our students, faculty, staff and visitors. You are encouraged to read this report and use the report to assist in providing for your continual safety.

Your personal safety is a priority at UNG. Maintaining a safe campus requires a dedicated partnership between the members of the University community and the Department of Public Safety.

Safety is everyone's responsibility. We need your partnership and assistance to keep

Accessibility Statement

If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please contact the Department of Public Safety at publicsafety@ung.edu or 706-864-1500 or Captain James Wright at james.wright@ung.edu or 470-239-3122.

Timely Warnings

What services are provided by University Police?

- Patrol services
- Emergency preparedness training
- Criminal investigations
- Crime prevention
- Vehicle unlocking
- Vehicle battery jump
- Safety escorts

What safety tips are good to know?

- Walk to your vehicle in pairs or in a group
- Vary your routine; use a different route, different times
- Follow a well-lit pathway or roadway
- Be aware of your surroundings. Watch for suspicious people or activities
- Be aware of the locations of all Emergency Call Boxes on campus. Use them if you are concerned or feel your safety is in jeopardy
- When you enter your vehicle, lock all the doors and turn on your headlights. This will allow you to see anyone outside in the dark
- If you are unfamiliar with the parking lot, drive through it and check it first. If you don't feel safe, go elsewhere and wait for someone else to arrive
- Have your keys in your hand so that you don't have to search for them when you reach your vehicle.
- When you know that you will be returning to your vehicle late at night, try to pick a well-lit area
- Before getting into your vehicle, visually inspect the interior for anything suspicious
- See something, say something!
- If you suspect that someone is following you, drive to the nearest open public place, to the University Police or local police department

Agency Information

Agency	Phone Number	Address
UNG Department of Public Safety - Cumming	706-864-1500	300 Aquatic Cir., Room 240 Cumming, GA 30040

UNG Department of Public
Safety - Dahlonega

Limited Voluntary Confidential Reporting

Crime Reporting

The Department of Public Safety

Security and Access to Campus Facilities & Maintenance of Campus Facilities

Security and Access Policy

Academic and Administrative Buildings

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, invitees and members of the general public. During non-business hours, access to all University facilities is by key or swipe card, if issued, or by admittance via the Department of Public Safety. The Department of Public Safety conducts routine security patrols of the academic and administrative buildings.

Residence Halls

Residence halls are secured 24 hours a day and only residents, their authorized guests, and other approved members of the University community are permitted access to the buildings. Over extended breaks, the doors of all halls will be secured around the clock. Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Residence halls are checked by Department of Public Safety Officers nightly. The Department of Public Safety Communications Center receives electronic alarm notifications if an exterior door shows unsecure past a set time parameter.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic have security surveys conducted of them.

Maintenance of Campus Facilities

The University considers security in the maintenance of campus facilities in a manner that minimizes physical safety concerns. Malfunctioning locks or burned out lights are reported to Facilities Management in order to be promptly repaired. Additionally, throughout the year, an inspection is conducted of all University lighting and emergency call boxes.

The Department of Public Safety and Facilities Management work together to find and correct safety issues. Through a joint effort, more safety concerns can be found and corrected. With Public Safety being a 24/7/365 operation, they have the opportunity to notice issues at night and at other times when Facilities Management personnel may not normally be present.

Confidential Reporting (Counselors)

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and not required to report crimes for inclusion into the annual disclosure of crime statistics. Because police reports are public records under state law, The Department of Public Safety cannot hold reports of crime in confidence and therefore pastoral and professional counselors cannot inform persons they are counseling of confidential reporting procedures.

The rulemaking committee defines counselors as:

Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Security Awareness Programs

During New Student Orientation (NSO), students are informed of services offered by the Department of Public Safety. The presentation discusses ways to maintain personal safety and residence hall security. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees. The Department of Public Safety and other University departments provide information to new students about prevention techniques for topics from theft to sexual assault during the New Student Orientations. Crime Prevention and Sexual Assault Safety Tips are provided on our website.

Periodically during the academic year, the Department of Public Safety, in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance/date rape), alcohol, hazing, and other safety tips. During the 2018 calendar wathdc

Crime Prevention Program

Crime Prevention Programs on personal safety and theft prevention are noted on our website and are also sponsored by various campus organizations throughout the year. The Department of Public Safety and the Continuing Education Center facilitate programs for students, faculty, and staff. Programs will be extended to the local community based upon the input/survey conducted by the Continuing Education Center.

R.A.D. is a nationally recognized program used by the Department of Public Safety to provide self-defense training/education. The department has certified R.A.D. instructors that assist in the training/education. The offerings of these sessions are made known via flyers, media sources, social media, and the Department of Public Safety website.

Criminal Activity Off-Campus

Students enrolled in the College Assistance Migrant Program (CAMP) reside in off-campus housing, located in Gainesville, GA, that is coordinated and leased by the University of North Georgia through a grant funded program by the United States Department of Education.

These properties are within the jurisdiction of University of North Georgia Police. UNG Police will respond to and handle calls for service at those properties or assist other agencies in response to crimes or incidents involving University of North Georgia students at those locations.





Illegal Drugs

The UNG campus has been designated “Drug free” and only under certain circumstances is the consumption of alcohol permitted. The University’s policy on drugs can be found in UNG Drugs Policy 6.00, found in Article 3 of the Student Code of Conduct. The possession, use, sale, manufacture or distribution of any controlled substance is illegal under both the State of Georgia and federal laws. Such laws are strictly enforced by the Department of Public Safety. Violators are subject to University disciplinary action, Georgia state criminal prosecution, federal criminal prosecution, fines, and imprisonment.

Penalties for Possession of Marijuana

- A. Possession of Marijuana – one ounce or less (misdemeanor)
 - 1. Imprisonment not to exceed 12 months
 - 2. or fine not exceed \$1000
 - 3. or both

- B. Possession of Marijuana-more than one ounce (felony)
 - 1. Imprisonment for not less than one year nor more than 10 years

UNG Drugs

Sexual Assault Prevention and Response

The University of North Georgia does not discriminate on the basis of sex in its educational programs and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, University of North Georgia issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University official. In this context, University of North Georgia prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the university community.

For a complete copy of University of North Georgia's policy governing sexual misconduct, visit <http://ung.edu/sexual-assault-and-violence-education/sexual-misconduct.php>.

Definitions

There are numerous terms used by University of North Georgia in our policy and procedures.

Consent:

The State of Georgia does not have an established definition for Consent. As to what constitutes the lack of consent, the University of North Georgia states, "the acts must be committed either by force, coercion, intimidation, or through use of the victim's mental incapacity or physical helplessness (including intoxication)."

The University System of Georgia defines consent as,

Words or actions that show a knowing and voluntary willingness to engage in mutually agreed-upon sexual activity. Consent cannot be gained by force, intimidation or coercion; by ignoring or acting in spite of objections of another; or by taking advantage of the incapacitation of another where the respondent knows or reasonably should have known of such incapacitation. Minors under the age of 16

Sexual Assault:

Violence Against Women Reauthorization Act (VAWA):

An offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

State of Georgia:

O.C.G.A. § 16-6-5.1

“Sexual Assault” is defined as sexual contact that is perpetrated by “a person who

As defined in this article, the term “family violence” means the occurrence of one or more of the following acts between past or present spouses, persons who are parents of the same child, parents and children, stepparents and stepchildren, foster parents and foster children, or other persons living or formerly living in the same household.

- (1) Any felony; or
- (2) Commission of offenses of battery, simple battery, simple assault, stalking, criminal damage to property, unlawful restraint, or criminal trespass.

University System of Georgia

Violence committed by a current or former spouse or intimate partner of the alleged victim; by a person with whom the alleged victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner, or by a person similarly situated to a spouse of the alleged victim.

Dating Violence:

VAWA:

Means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship will be determined based on a consideration of the following factors:

- i. The length of the relationship.
- ii. The type of relationship.
- iii. The frequency of interaction between the persons involved in the relationship.

State of Georgia:

The State of Georgia does not have a definition for Dating Violence.

University System of Georgia

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the alleged victim. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Stalking:

VAWA:

Means engaging in a course of conduct directed at a specific person that would cause a reasonable person to-

- a) fear for his or her safety or the safety of others; or
- b) suffer substantial emotional distress.

State of Georgia:

O.C.G.A. § 16-5-90 Stalking

- (a)(1) A person commits the offense of stalking when he or she follows, places

Education and Prevention Programs

The University engages in comprehensive educational programming to prevent domestic violence, dating violence, sexual assault and stalking. Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and faculty that covers all or some of the following topics:

- a. Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
- b. Defines what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;
- c. ~~Defines~~ Defines what behavior and actions constitute consent to sexual activity in the S2 (n c)112 >>BDC 0 9.1

providing an overview of information contained in the Annual Security Report in compliance with the Clery Act (f).

- Community Wide- Rape Aggression Defense (R.A.D.)

- The following presentations and events focused on defining what behavior constitutes domestic violence, dating violence, sexual assault, and stalking (b); providing safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, and stalking against a person other than the bystander (d);
 - Faculty and Staff- Healthy Relationship Facilitator Training (Escalation Screening)—July 25, 2018 on the Duhlonoga Campus
 - Multicultural Student Affairs- Escalation (Healthy Relationships/Bystander Training)—September 17, 2018 on the Duhlonoga Campus
 - Campus Wide- Tabling for Healthy Relationships and Bystander Intervention—September 18, 2018 on the Duhlonoga Campus
 - Student Government Association- Escalation (Healthy Relationships/Bystander Training)—September 19, 2018 on the Gainesville Campus
 - Campus Wide- Tabling for Healthy Relationships and Bystander Intervention—September 20, 2018 on the Gainesville Campus
 - Fraternity and Sorority Life- Escalation (Healthy Relationships/Bystander

- Multicultural Student Affairs- Bystander Intervention—August 13, 2018 on the Gainesville Campus
- Nursing New Student Orientation- Bystander Intervention—August 14, 2018 on the Gainesville Campus
- The following presentations and events focused on providing information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks (e).
 - Students- Healthy Relationships—February 13, 2018 on the Dahlonega Campus
 - Students- Emotional Intelligence: Managing Emotions/ Healthy Communication—April 19, 2018 on the Oconee Campus
 - Students- Healthy relationships: Chaplain Training—August 13, 2018 on the Dahlonega Campus



Marling, located in the Downtown Office Building at 60 West Main Street, Room 111 Dahlonega, GA 30533; david.marling@ung.edu; 706-867-4560 and UNG Public Safety (if the victim so desires). The University will provide resources to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with the Department of Public Safety or other law enforcement to preserve evidence in the event that the victim changes her/his mind at a later date.

Assistance for Victims: Rights & Options

Regardless of whether a victim elects to pursue a criminal complaint, the University will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights. In the State of Georgia, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

O.C.G.A § 17-17-1 provides individuals who are victims of certain crimes specific rights. These rights include:

- The right to reasonable, accurate, and timely notice of any scheduled court proceedings or any changes to such proceedings;
- The right to reasonable, accurate, and timely notice of the arrest, release, or escape of the accused;
- The right not to be excluded from any scheduled court proceedings, except as provided by law;
- The right to be heard at any scheduled court proceedings involving the release, plea, or sentencing of the accused;
- The right to file a written objection in any parole proceedings involving the accused;
- The right to confer with the prosecuting attorney in any criminal prosecution related to the victim;
- The right to restitution as provided by law;
- The right to proceedings free from unreasonable delay; and
- The right to be treated fairly and with dignity by all criminal justice agencies involved in the case.



- That victims may be eligible for monetary compensation for certain out-of-pocket losses incurred as a result of their victimization from the State's Crime Victims Emergency Fund (Crime Victims Compensation) which is administered by the [Criminal Justice Coordinating Council](#)





On-Campus

<u>Resource</u>	<u>Campus</u>	<u>Location</u>	<u>Phone Number</u>
Counseling Center	Cumming	Room 238	470-239-3134
Counseling Center	Dahlonega	Stewart Center Rm 246	706-864-1819
Counseling Center	Gainesville	Student Center Room 115	678-717-3660
Counseling Center	Oconee	Student Center Room 115	706-310-6205
Multicultural Student Affairs	Dahlonega	Hoag Student Center Room 330	706-867-2720
Multicultural Student Affairs	Gainesville	Student Center Room 145	678-717-3654
Multicultural Student Affairs	Oconee		

In the Fannin County Area

Resource

In the Forsyth County Area

<u>Resource</u>	<u>Phone Number</u>	<u>Website</u>
Avita (Mental Health Assistance)	800-525-8751	http://www.gamtms.org/about/locations.php
Children’s Center for Hope and Healing	770-532-6530	http://www.hopeandhealingga.org/
Cumming Police Department	770-781-2000	http://www.cummingpd.net/
Family Haven Legal Assistance	770-889-6384 Ext. 103	http://www.forsythcountyfamilyhaven.info/
Family Haven Emergency Housing (Women & children only)	770-887-1121	http://www.forsythcountyfamilyhaven.info/
Dept. of Family & Children Services (DFACS)	770-781-6700	https://dfcs.dhs.georgia.gov/forsyth-county-dfcs-office
Forsyth County District Attorney’s Office	770-781-2125	https://www.forsythco.com/Departments-Offices/District-Attorney
Forsyth County Health Department	770-781-6900	http://www.forsythhd.com/
Forsyth County Magistrate Court	770-781-2211	https://www.forsythco.com/Departments-Offices/Magistrate-Court
Forsyth County Sheriff’s Office	770-781-2222	http://www.forsythsheriff.org/

In the Hall County Area

<u>Resource</u>	<u>Phone Number</u>	<u>Website</u>
Avita (Mental Health Assistance)	800-525-8751	http://www.gamtns.org/about/locations.php
Brenau for Center Counseling	770-297-5959	http://www.brenau.edu/healthsciences/department-of-psychology/brenau-center-for-counseling-psychological-services/
Children's Center for Hope and Healing	770-532-6530	http://www.hopeandhealingga.org/
Choices Pregnancy Care Center	770-535-1245	http://www.choicespregnancy.org/
Dept. of Family & Children Services	706-532-5233	https://www.hallcounty.org/496/Family-Childrens-Services
Family Law Information Center	770-531-2463	http://www.hallcounty.org/judicial/jud_FLIC.asp

In the Lumpkin County Area

<u>Resource</u>	<u>Phone Number</u>	<u>Website</u>
Avita (Mental Health Assistance)	800-525-8751	http://www.gamtns.org/about/locations.php
Children's Center for Hope and Healing	770-532-6530	http://www.hopeandhealingga.org/
Dept. of Family & Children Services	706-864-1980	https://dfcs.georgia.gov/location/lumpkin-county
Lumpkin County District Attorney's Office	706-864-6754	http://fostergeorgia.com/county-

In the Oconee County Area

<u>Resource</u>	<u>Phone Number</u>	<u>Website</u>
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State & National Resources

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

<u>Resource</u>	<u>Phone Number</u>	<u>Website</u>
Department of Justice	202-514-2000	https://www.justice.gov/
Department of Education, Office of Civil Rights	800-421-3481	http://www2.ed.gov/about/offices/list/ocr/index.html
Georgia Domestic Violence Hotline	800-334-2836 (HAVEN)	http://www.gamtns.org/about/locations.php (Spanish Assistance also)
Georgia Crisis Access Line	800-715-4225	https://namiga.org/georgia-crisis-and-access-line/ (Assistance with mental illness, serious emotional disorders, substance relate disorders, and co-occurring substance related & serious emotional disorders)
Georgia Legal Aid	770-535-5717	http://www.georgialegalaid.org/
National Center for Victims of Crime	800-394-2255 (FYI-CALL)	

Adjudication of Violations

Whether or not criminal charges are filed, the University or a person may file a complaint against a student under the Student Code of Conduct policy and/or the

the normal operation of the university. In such cases, the university may impose temporary protective measures, including interim suspension, pending a hearing.

More information on the procedures, such as the guidelines and process for the hearings, can be found at <https://ung.edu/student-integrity/conduct-policies/procedures-for-alleged-behavioral-misconduct.php>.

A person alleging sexual assault, domestic violence, dating violence, or stalking may also utilize the complaint and investigatory procedures set forth in the university's policy against Sexual Harassment located at [Sexual Misconduct](#) for students and <http://ung.edu/human-resources/uploads/files/Employee-Handbook.pdf> for employees in order to remedy any hostile environment. All conduct proceedings against students, however, will be resolved through the Student Code of Conduct, Article 3: Proscribed Conduct, 5.12 Retaliation.

When a complainant does not consent to the disclosure of his or her name or other identifiable information to the alleged perpetrator, the university's ability to respond to the complaint may be limited.

Confidentiality

Students reporting alleged sexual assault should understand that certain University officials are required to report and/or investigate incidents of alleged sexual assault. Students should seek a University official to make formal reports of incidents (Dean of Students, Department of Public Safety, Human Resources, Director of Residence Life, Commandant's Office, Athletics, or other appropriate department). This report will serve as official notification to the University. Confidentiality will be maintained to the point that only people who need to know will be told and information will be shared only as necessary with investigators, witnesses, and the accused individual.

Some on-campus resources can offer confidentiality, sharing options, and advice without any obligation to tell or report, unless the student directs. If an alleged victim desires the details of the incident to be kept confidential, the student should speak with on-campus mental health counselors in student counseling, medical staff in Student Health Services, or off-campus rape crisis resources such as Rape Response who can maintain confidentiality. Campus counselors are available to help students free of charge and are available on an emergency basis.

Sanctions and Protective Measures

In all cases, investigations that result in a finding of more likely than not that a violation of the Student Code of Conduct policy, Student Sexual Misconduct policy, or Employee Code of Conduct occurred will lead to the initiation of disciplinary procedures against the accused individual. University sanctions including, Expulsion, Conduct Suspension, Conduct Probation, Reprimand (oral or written), Restrictions, and Restitution for students and Verbal Disciplinary Action, Written Disciplinary Action, Suspension without Pay Action, and Dismissal Action for employees may be imposed upon those determined to have violated this policy. The University may implement protective measures following the report of domestic violence, dating violence, sexual assault, and/or stalking which may include some or all of the following actions: escorts, change of classes, change of living space, change of workplace, etc. Sexual assault, domestic violence, dating violence, and stalking are criminal acts which also may subject the perpetrator to criminal and civil penalties under federal and state law.

The Title IX Coordinator will determine whether interim interventions and protective measure should be implemented, and if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to: an order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the Title IX Coordinator's directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by University of North Georgia.

Disciplinary Results Disclosure

The University of North Georgia will, upon request, disclose to the alleged victim of a crime of violence (as the term is defined in section 16 of title 18, United States Code) or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

- Per 18 U.S. Code § 16, the term "Crime of Violence" means –
 - (a) an offense that has an element the use, attempted use, or threatened use of physical force against the person or property of another, or
 - (b) any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense.

Sexual Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. The federal act requires state law enforcement agencies, (Georgia Bureau of Investigation) to provide UNG with a list of registered sex offenders who have indicated that they are enrolled, employed or carrying on a vocation at UNG.

Each county, in which the University of North Georgia has a campus, maintains a Sex Offender Registry or provides a link to the Georgia Bureau of Investigations Sex Offender Registry site. A link to each county's Sex Offender Registry can be found on the UNG Department of Public Safety's Sex Offender Registration Information page at <https://ung.edu/police/sex-offender-registration-information.php>.

wellbeing is in danger. The system WILL NOT be used for routine communications.

- **How are messages delivered?** Messages are delivered via text, voice phone calls, UNG e-mail, and UNG desktop computer alerts.
- **Important Information: The UNG Alert phone number is 706-867-3025.** Please pre-program this number in your phone so you will know the message is an emergency alert. This number is not monitored and will only deliver emergency messages.

Website Notifications:

UNG University Relations will update UNG websites with emergency information and updates as they become available. Updates will be available on the following websites:

- www.ung.edu
- <http://ung.edu/emergency.php>
- www.ung.edu/news

Outdoor Weather Siren System:

Emergency Evacuation Procedures

What conditions may warrant evacuation of a building?

A wide variety of emergencies may cause an evacuation such as Fire, Bomb Threat, Hazardous Materials Spill, Hostile Intruder, Utility Failure, etc. In some instances you may have time to prepare, while other situations might call for an immediate evacuation. Planning ahead is vital to ensuring that you can evacuate quickly and safely, no matter what the circumstances.

What should I know about the building evacuation plan?

- KNOW the evacuation plan of the building and where to find it. (consult building coordinator)
- KNOW the location of all exits for the building
- KNOW the locations of emergency equipment (i.e., fire extinguishers, pull stations, emergency telephones, etc.)
- KNOW the location of the assembly area(s) outside the building
- ASSIST and participate in fire drills

What should I do if the fire alarm has not already been activated due to smoke, heat or fire, or there is no evidence of fire or explosion threat in the building, but I discover an event or condition that may warrant building evacuations?

- NOTIFY University Police
- Activate the fire alarm
- INFORM the building coordinator of the event or conditions if possible

What should I do when I hear a fire alarm, or get an order to evacuate without an activated alarm?

- TURN OFF ALL HAZARDOUS EXPERIMENTS or procedures before evacuating. If possible, take or secure all valuables, wallets, purses, keys, etc.
- EVACUATE the building using the nearest exit or s neTptT1 1 ti2 (e)-4 (TptT1 1 tT1 1)-6 (E (e)6 (s

Individuals Requiring Assistance



Seeking Shelter

When would I need to seek shelter?

A hazardous material release, dangerous person/hostile intruder in the area, severe weather that makes travel or being outdoors dangerous, or when there is not enough safety to evacuate.

What should I know about seeking shelter?

- The basic concept is to get out of harm's way through a means of creating a barrier between you and the danger, while still maintaining safety and communication.
- The best room in a building to use for seeking shelter is an interior room with as few windows as possible. The lowest portion of the building should be used in a tornado warning.

What should I do to safely seek shelter?

- In General:
 - GO inside as quickly as possible or
 - PROCEED to an interior room, if already indoors
 - CLOSE all doors and windows
 - LOCK all windows and close all blinds and shades if there is time
 - -3vB7-2oB7-2oB7-2oB7(GO)2 (C)-3 (K)

Severe Weather Emergencies

Tornados

The local county Emergency Management Agencies and University Police will monitor

- Take cover in a stationary vehicle. Put the seat belt on and cover your head with your arms and a blanket, coat or other cushion if possible.
- Lie in an area noticeably lower than the level of the

Medical Emergency

Medical emergencies may occur at any time and without warning. AEDs are strategically installed in university buildings to be used during a cardiac emergency. University Police has the ability to coordinate the response efforts of fire and ambulance emergency services at every campus.

What do I do if there is a medical emergency occurring or one has occurred?

- Call University Police
- University Police will notify the local fire and/or ambulance service
- Provide your name, location, number of people injured, and description of the medical emergency
- Stay on the phone for instructions of what to do
- Stay calm and keep the patient calm as well
- Locate and obtain an AED/First Responder Kit and use accordingly

Winter Storms

Snow, ice and/or flooding can make travel to and from campus hazardous. When

Should a campus be closed or delay opening due to weather conditions, an announcement will be published by 6:30 a.m. Essential personnel (identified in advance by their supervisors) would need to report as soon as they are able to safely do so. Non-essential personnel and students who do not reside on campus should refrain from coming to campus to avoid placing unnecessary demand on public safety and plant operations staff.

When campuses return to normal operations, students, staff and faculty should always use their best judgment about traveling depending upon road conditions in their area.

The Office of University Relations will also disseminate information through local media outlets.

Media Notification

CAMPUS DISTRIBUTION	
Facebook	http://www.facebook.com/UNG.UniversityofNorthGeorgia
www.ung.edu/news	
TV STATIONS	
WAGA-TV, Channel 5	http://www.myfoxatlanta.com/subindex/weather/closings
WGCL-TV, Ch. 46	http://www.cbsatlanta.com/category/209312/school-closings
WXIA-TV, Channel 11 (Covers: Star 94 FM, AM-790 the Zone, WGST 640-AM, 105.7 FM, 96 FM Rock)	www.11alive.com/closings
WSB-TV, Channel 2	
RADIO STATIONS	

Bomb Threat

What should I know about bomb threats?

Bomb threats can be classified into two categories:

- **The Hoax Caller:** These threats are generally motivated to create an atmosphere of panic and chaos. Generally, the motive of these callers is to disrupt the normal activities and operations to the location where the explosive device is alleged to be placed.
- **The Credible Caller:** This caller believes that an explosive device has been or will be placed and he or she wants to warn of the threat to minimize personal injuries or property damage. The caller may be the person placing the bomb or someone who has become aware of information they believe to be credible.

What methods can I receive a bomb threat?

Most of the time, bomb threats occur over the phone, however these threats can also be made via letters, e-mail, and suspicious packages.

- **The Phone Threat:** telephone bomb threats are the most common. A person receiving a bomb threat by phone **SHOULD NOT** disconnect the caller. Keep the caller on the phone as long as possible and get as much information as possible. Once the call is finished report the call and information to University Police.
 - **Information you should obtain:**
 - **When** will the bomb explode?
 - **Where** is the bomb located?
 - **What** kind of bomb is it?
 - **Who** is (are) the targets?
 - **Who** is the caller and how can he or she be reached?
 - **Why** was the bomb placed there?
- **The Letter Threat:** Bomb threats can be received via letter or in another form of writing. If you receive this correspondence, keep all materials and contact the University Police immediately. The person opening the letter should handle the document as little as possible.
- **The E-Mail Threat:** E-mail is becoming a more and more frequent source of

- The 187 4a<0078>Tj 078usc0078iousg<0078, L<0078ttertherIte:srcID0078epa06 (r)578tment afbli

Earthquake

Earthquakes are sudden rolling or shaking events caused by movement under the earth's surface. Earthquakes happen along cracks in the earth's surface, called fault lines, and can be felt over large areas, although they usually last less than one minute. Earthquakes cannot be predicted.

The State of Georgia is at risk for earthquakes. Earthquakes can happen at any time of the year

During an Earthquake

If you are inside a building:

- Stay where you are until the shaking stops. Do not run outside. Do not get in a doorway as this does not provide protection from falling or flying objects, and you may not be able to remain standing.
- Drop down onto your hands and knees so the earthquake doesn't knock you down. Drop to the ground.
- Cover your head and neck with your arms to protect yourself from falling debris.
 - If you are in danger from falling objects, and you can move safely, crawl for additional cover under a sturdy desk or table.
 - If there is low furniture or an interior wall or corner nearby, and the path is clear, these may also provide some additional cover.
 - Stay away from glass, windows, outside doors and walls, and anything that could fall, such as light fixtures or furniture.
- Hold on to any sturdy covering so you can move with it until the shaking stops. Stay where you are until the shaking stops

If getting safely to the floor to take cover won't be possible:

- Identify an inside corner of the room away from windows and objects that could fall on you. The Earthquake Country Alliance advises getting as low as possible to the floor. People who use wheelchairs or other mobility devices should lock their wheels and remain seated until the shaking stops. Protect your head and neck with your arms, a pillow, a book, or whatever is available.

If you are outside when you feel the shaking:

- If you are outdoors when the shaking starts, move away from buildings, streetlights, and utility wires. Once in the open, “Drop, Cover, and Hold On.” Stay there until the shaking stops. This might not be possible in a city, so you may need to duck inside a building to avoid falling debris.

If you are in a moving vehicle when you feel the shaking:

- If you are in a moving vehicle, stop as quickly and safely as possible and stay in the vehicle. Avoid stopping near or under buildings, trees, overpasses, and utility wires. Proceed cautiously once the earthquake has stopped. Avoid roads, bridges, or ramps that the earthquake may have damaged.

After an earthquake:

- When the shaking stops, look around. If there is a clear path to safety, leave the building and go to an open space away from damaged areas.
- If you are trapped, do not move about or kick up dust.
- If you have a cell phone with you, use it to call or text for help.
- Tap on a pipe or wall or use a whistle, if you have one, so that rescuers can locate you.
- Once safe, monitor local news reports via battery operated radio, TV, social media, and cell phone text alerts for emergency information and instructions.
- Be prepared to “Drop, Cover, and Hold on” in the likely event of aftershocks.

Explosion**Before an Explosion**

The following are things you can do to protect yourself in the event of an explosion:

- Build an Emergency Supply Kit
- Learn what to do in case of bomb threats or receiving suspicious packages and letters
- Ensure your friends and co-workers have up-to-date information about any medical needs you may have and how to contact designated beneficiaries or emergency contacts.

During an Explosion

- Get under a sturdy table or desk if things are falling around you. When they stop falling, leave quickly, watching for obviously weakened floors and stairways.
- Do not use elevators.
- Stay low if there is smoke. Do not stop to retrieve personal possessions or make phone calls.
- Check for fire and other hazards.
- Once you are out, do not stand in front of windows, glass doors or other potentially hazardous areas.
- If you are trapped in debris, use a flashlight, whistle or tap on pipes to signal your location to rescuers.
- Shout only as a last resort to avoid inhaling dangerous dust.
- Cover your nose and mouth with a cloth or your hands. Do not use your hands to cover your face if you are wearing a respirator.

FIGHT as an absolute last resort:

- Commit to your actions and act as aggressively as possible against him/her.
- Recruit others to ambush the shooter with makeshift weapons like chairs, fire extinguishers, scissors, books, etc. to distract and disarm the shooter.
- Be prepared to cause severe or lethal injury to the shooter.
- Throw items and improvise weapons

AFTER an Active Shooter Incident

- Keep hands visible and empty
- Know that law enforcement's first task is to end the incident, and they may have to pass injured along the way.
- Follow law enforcement instructions and evacuate in the direction they come from.
- Officers may be armed with rifles, shotguns, and/or handguns and may use pepper spray or tear gas to control the situation.
- Officers will shout commands and may push individuals to the ground for their safety
- Take care of yourself first, and then you may be able to help the wounded before first responders arrive.
- If the injured are in immediate danger, help get them to safety.
- While you wait for first responder to arrive, provide first aid-apply direct pressure to wounded and use tourniquets if you have been trained to do so.
- Turn wounded people onto their sides if they are unconscious and keep them warm.

Lockdown Procedures:

If you are inside a building and you hear gunfire or receive an emergency message signifying a lockdown, please follow these steps:

1. Go to the nearest room, office, or closet
2. Close and lock the door

3. If possible, cover the door or windows
4. Place whatever you can in front of the door to prevent anyone from entering
5. Place books in the front and back of your shirt to protect against gunfire
6. Stay quiet and stay out of view
7. DO NOT answer the door
8. If you hear gunfire or have pertinent information to the situation, notify the University Police. Do this ONLY if it is reasonably safe to do so
9. Give the communications officer the following information
 - a. Your name
 - b. Location of the incident (as specific as possible)
 - c. Number of known shooters

Criminal or Disruptive Behavior

Hazardous Materials Incidents

Hazardous chemicals are utilized on campus in various locations. Also trains, tractor trailers and contractors that may be traveling on or near campus may have hazardous chemicals that may threaten the environment of the campus in the event of a spill. The following steps will be taken in the event of a chemical or radiation spill.

Requested to Stay
Indoors

- Bring animals inside.
- Close and lock all exterior doors and windows. Close vents, fireplace dampers, and as many interior doors as possible.
- Turn off air conditioners and ventilation systems. In large buildings, set ventilation systems to 100 percent recirculation so that no outside air is drawn into the building. If this is not possible, ventilation systems should be turned off.
- Go into the pre-

clothing in a plastic trash bag. Then wash your hands with soap and water. CALL

Procedures

- Should you come in contact with someone experiencing a psychological crisis, do not attempt to handle the potentially dangerous situation alone
- Call University Police
- The safety of the person in crisis and those around him should be of first concern. University Police will work closely with campus counseling professionals when necessary

ALL SUICIDE ATTEMPTS AND THREATS WILL BE REPORTED TO THE DEPARTMENT OF PUBLIC SAFETY IMMEDIATELY

Behavior Intervention Team (BIT)

What is Behavior Intervention Team (BIT)?

The BIT is comprised of a key group of administrators representing multiple departments on each campus to assess and recommend appropriate responses to University of North Georgia Administration regarding serious behavioral problems exhibited by students enrolled at UNG.

When should I contact BIT?

When any faculty or staff member observes or receives information about observed or potential self-destructive, violent, destructive, disruptive, or disorderly behavior.

If the behavior appears critical, immediately University Police, and then contact Student Counseling if during regular business hours and follow-up with an on-line Behavior Intervention Report.

“Critical” means that imminent danger is currently happening or could happen



Oconee Campus	
UNG Student Counseling	706-310-6205
Oconee County Sheriff's Office	706-769-3945
Oconee County Fire Department	706-769-3975
Oconee County Emergency Management	706-310-3600
Watkinsville Police Department	706-769-7891
Piedmont Athens Regional Medical Center	706-475-7000

Other UNG Services	
Environmental Health & Occupational Safety	678-717-3434
UNG Facilities North	706-864-1450
UNG Facilities South	678-717-3677

USG Board of Regents	
Disaster Coordinator	404-656-2244

State of Georgia	
Georgia Bureau of Investigations	404-244-2600
Georgia Bureau of Investigations Bomb Unit	800-282-8746
Georgia Emergency Management Agency	404-635-7000
Georgia State Patrol (Fannin County)	706-632-2215
Georgia State Patrol (Lumpkin & Forsyth County)	770-205-5400
Georgia State Patrol (Hall County)	770-535-6922
Georgia State Patrol (Oconee County)	706-552-4439

Other Resources	
Poison Control	800-222-1222
Chemtree (Chemical Spills & Information)	800-262-8200
Atlanta Gas Light Company	800-289-8151
National Suicide Hotline	800-273-8255
Georgia Crisis & Access Line	800-715-4255

Missing Student Notification Policy and Procedures

Policy Statement:

This policy contains the official notification procedures of the University of North Georgia for missing students who live in University managed housing. This policy is a good faith effort to comply with the Higher Education Opportunity Act of 2008, Section 485. This policy is intended to promote the safety and wellbeing of residential students of the University of North Georgia.

Missing Student Registration Policy:

Students residing in University of North Georgia residential halls will be informed each academic year by UNG Residence Life that each student has the option to identify, via Banner account, a person to be contacted by the Department of Public Safety no later than 15 days before the start of the semester.

The

Clery Bias (Hate) Crime Definitions

Hate Crime:

- A

Gender:

- A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.

Gender Identity:

- A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.

National Origin:

- A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.

Race:

- A preformed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African Americans, whites.

Religion:

- A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.

Sexual Orientation:

- A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation.

Campus Crime Statistics

The Department of Public Safety maintains a close relationship with the local sheriff's



Arrests and judicial referrals: University of North Georgia Blue Ridge Campus

Year	On-campus	Non-campus Building or
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Criminal offenses: University of North Georgia Cumming Campus

Criminal Offenses	Year	On-campus	Non-campus Building or Property	Public Property	Unfounded
Murder/ Non-negligent Manslaughter	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0

Arrests and judicial referrals: University of North Georgia Cumming Campus

Year	On-campus	Non-campus Building or Property
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Criminal offenses: University of North Georgia Cumming City Hall

Criminal Offenses	Year	On-campus	Non-campus Building or Property	Public Property	Unfounded
Murder/ Non-negligent Manslaughter	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Manslaughter by Negligence	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Forcible Sex Offenses: Rape	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Forcible Sex Offenses: Fondling	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Non-forcible Sex Offenses: Incest	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Non-forcible Sex Offenses: Statutory Rape	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Robbery	2018	0	0	0	0
	2017	0	0	0	0
	2016				

Arrests and judicial referrals: University of North Georgia Cumming City Hall

	Year	On-campus	Non-campus Building or Property	Public Property	Unfounded
Arrests					
Liquor Law Violations	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Drug Abuse Violations	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Illegal Weapon Possession	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Disciplinary Referrals					
Liquor Law Violations	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Drug Abuse Violations	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Illegal Weapons Possession	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0

Clery Bias Crime Statistics

There are no statistics to report for the years 2018, 2017, and 2016 for the Cumming campus that fall under reportable Clery Bias Crime offenses: Murder/Non-negligent Manslaughter, Manslaughter by Negligence, Forcible Sex Offenses, Non-forcible Sex Offenses, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, any other Crime Involving Bodily Injury, Simple Assault, Intimidation, Larceny-Theft, and Destruction/Damage/Vandalism to Property (except Arson).

Bias Crimes are those crimes in which the victim is intentionally selected because of the actual or perceived race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or national origin.

Criminal offenses: University of North Georgia Dahlonega Campus

Criminal Offenses	Year	On-campus	Residential Facility	Non-campus Building or Property	Public Property	Unfounded
Murder/ Non-negligent Manslaughter	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0

Arrests and judicial referrals: University of North Georgia Dahlonega Campus

	Year	On-campus	Residential Facility	Non-campus Building or Property	Public Property	Unfounded
Arrests						
Liquor Law Violations	2018	28	27	0	3	0
	2017	32	32	0	0	0
	2016	56	53	1	5	0
Drug Abuse Violations	2018	10	8	0	2	0
	2017	2	2	0	1	0
	2016	5	3	0	1	0
Illegal Weapon Possession	2018	1	1	0	0	0
	2017	0	0	0	0	0
	2016	1	0	0	0	0
Disciplinary Referrals						
Liquor Law Violations	2018	34	33	0	0	0
	2017	16	16	0	0	0
	2016	40	40	0	0	0
Drug Abuse Violations	2018	10	10	0	0	0
	2017	10	10	0	0	0
	2016	6	5	0	0	0
Illegal Weapons Possession	2018	2	2	0	0	0
	2017	3	3	0	0	0

Criminal offenses: University of North Georgia Gainesville Campus

Criminal Offenses	Year	On-campus	Residential Facility	Non-campus Building or Property	Public Property	Unfounded
Murder/ Non-negligent Manslaughter	2018	0	0	0	0	

Arrests and judicial referrals: University of North Georgia Gainesville Campus

Year

Criminal offenses: University of North Georgia Oconee Campus

Criminal Offenses	Year	On-campus	Non-campus Building or Property
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Arrests and judicial referrals: University of North Georgia Oconee Campus

	Year	On-campus	Non-campus Building or Property	Public Property	Unfounded
Arrests					
Liquor Law Violations	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Drug Abuse Violations	2018	2	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Illegal Weapon Possession	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Disciplinary Referrals					
Liquor Law Violations	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Drug Abuse Violations	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Illegal Weapons Possession	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0

**UNG
ANNUAL FIRE
SAFETY REPORT**

2018



University of North Georgia Dahlonega Campus

Fire Safety / Prevention Information

The fire a

University of North Georgia Dahlonega Campus

Fire Safety On-

University of North Georgia Dahlonega Campus

Fire Safety On-campus Housing Statistics

Number of Fires	Cause of Each Fire	Number of Injuries Related to Fire	Number of Deaths Related to Each Fire	Value of Property Damage
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Fire Safety Disclosure for On-Campus Housing On the UNG Gainesville Campus

Number of regular mandatory supervised fire drills:

Residents are not required to perform fire drills at the Hawks Nest at the Preserve.

Plans for future improvements in fire safety:

The Department of Public Safety Communication Center will directly monitor all fire alarm systems of the residence halls.

Rules on fire safety education and training programs:

Members of the College Assistance Migrant Program (CAMP) advise residents of the fire evacuation procedures. Procedures to follow in case of a fire for all members of the University community can be found on page 59 of this report in the Emergency Evacuation Procedure and Policies section.

Policies related to use electrical appliances, open flames, smoking, and evacuation procedures:

Residents are not permitted to have any appliance with open flame or exposed heating element in the apartments. Smoking is not permitted

University of North Georgia Gainesville Campus

Fire Safety / Prevention Information

The University of North Georgia began leasing five (5) apartments within The Preserve apartment complex in July 2018

	Partial Sprinkler System	Full Sprinkler System	Smoke Detection	Fire Extinguishe r Devices	Evacuation Plans / Placards	Number of evacuation (fire) drills each calendar year
Hawks Nest : 2745 Campus Pointe Cir. Gainesville, GA						

University of North Georgia Gainesville Campus

University of North Georgia Gainesville Campus

Fire Safety On-campus Housing Statistics

	Number of Fires	Cause of Each Fire	Number of Injuries Related to Fire	Number of Deaths Related to Each Fire	Value of Property Damage
Hawks Nest at the Preserve 2745 Campus Pointe Cir. Gainesville, GA					

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